

**VALLEY OF THE MOON WATER DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
February 7, 2012**

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Tuesday, February 7, 2012, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

**1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL**

**President Bramfitt** called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Walk** noted the following present:

Directors:	Mark Heneveld Russ Townsend Ron Prushko Mark Bramfitt
Directors Excused	Ed Kenny
General Manager:	Krishna Kumar
District Personnel	Paul Gradolph, Operations & Maintenance Supervisor Shari Walk, Office Supervisor
Public:	Heidi Danieli, Larry & Mary Coulombe

**2. PUBLIC COMMENTS**

There were no public comments.

**3. CONSENT CALENDAR**

- A. Minutes of the January 3, 2012 Board of Directors Meeting.
- B. Project Closing Documents for Water Facilities Installation Project No. 2920.
- C. Fire Line Service Installation Agreement with Justi Creek, LLC, Project No. 2937.

On motion by **Director Heneveld**, seconded by **Director Townsend**, and carried unanimously by a voice vote to adopt the consent calendar as shown.

**4. PUBLIC HEARING – NONE**

**5. OPERATIONAL REPORTS**

- A. Monthly Financial Reports & Disbursements for December, 2011.

In response to **Vice President Prushko**, Paul Gradolph, O&M Supervisor, explained the basis for the invoice from Sonoma County Department of Transportation and Public Works for adjusting 16 water valve covers and 23 water meter boxes to grade in connection with the Arnold Drive road improvement project.

**Director Townsend** noted that under the existing franchise agreement the District had with the County, the District was required to make these improvements as and when such highway projects were undertaken.

On motion by **Vice President Prushko**, seconded by **Director Townsend**, and carried unanimously by a roll call vote to approve the monthly Financial Reports & Disbursements for the month of December 2011 in the amount of \$337,889.66.

**B. Water Source Report.**

The water source report was received and filed.

**6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS**

**Director Heneveld** commented on the recent notification that he had received from the Sonoma Valley County Sanitation District regarding the proposed change to link a portion of the sewer charges to winter water use from next fiscal year. He noted that as far as his personal charges were concerned there was no major difference in the overall charges under the new rate structure.

**7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS**

**General Manager Kumar** circulated and reported on the first annual report produced by the Sonoma Marin Saving Water Partnership representing ten water utilities in Sonoma and Marin counties, including the District, who had joined together to provide regional solutions for water-use efficiency. The Partnership was formed to identify and recommend implementation of water-use efficiency projects, and maximize the cost effectiveness of water use efficiency programs in the region. The annual report provided the partnership highlights for the past year.

Mr. Kumar also reported on a presentation that **Director Bramfitt** and he made at the Water Advisory Committee (WAC) meeting regarding some of the significant projects currently undertaken by the District.

**Director Bramfitt** explained that the presentation was the first of a series he had recommended at the Water Supply Coordination Council meeting as a way to highlight the significant accomplishments by each of the Water Contractors of the Sonoma County Water Agency (SCWA). He noted that his presentation centered around three significant projects that the District was currently undertaking, namely, a collaboration agreement with the City of Sonoma and the Sonoma Developmental Center; a First of a Kind Project in collaboration with SCWA and IBM; and an Automated Metering Infrastructure project currently being considered by the District. He shared the salient aspects of his presentation and answered questions from members of the public present at the meeting.

**8. OLD/NEW BUSINESS**

**A. Proposed Operations and Maintenance and Capital Improvement Program Budgets for Fiscal Year 2012-13.**

**Mr. Kumar** introduced the item and described the significant aspects of the proposed budget for the next fiscal year.

In response to **Director Heneveld**, Mr. Kumar explained the impact of the SCWA wholesale water rate increase on the proposed District budget.

**Vice-President Prushko** noted that the local economy is still in a recovery mode and any amount of rate

increase would pose a hardship to many of the District's customers. He indicated his unwillingness to agree for a rate increase at this time.

On motion by **Director Townsend**, seconded by **Director Heneveld** and carried by a voice vote of 3 ayes, Townsend, Heneveld and Bramfitt, and 1 nay, Prushko to take the following actions:

- 1) Authorized staff to mail notices to all District customers regarding the proposed 5.7% water rate increase for FY 2012-13;
  - 2) Set June 5, 2012, 6:45 P.M. as the date and time of the Public Hearing to a) review the protests received regarding the proposed water rate increase and b) receive public comments regarding the 2012-13 proposed budget.
- B.** Sobre Vista Mutual Water Company – Request for Emergency Water Supply.

**Mr. Kumar** described the 99-year lease agreement between the District and the Sobre Vista Mutual Water Company (Sobre Vista) and recapped the events leading up to the District extending emergency water supply to Sobre Vista on January 2<sup>nd</sup>.

In response to **Vice-President Prushko**, Mr. Gradolph explained the sources of supply for Sobre Vista and the existing connection point to the District's water supply.

Both **Directors Townsend and Bramfitt** reiterated the need for Sobre Vista to obtain necessary liability insurance and name the District as an additional insured, as envisaged under the existing lease agreement, without further loss of time.

On motion by **Vice-President Prushko**, seconded by **Director Townsend** and carried unanimously by roll call to ratify District staff's action in extending the emergency water supply to Sobre Vista Mutual Water Company and authorize continuation of such supply subject to the stipulated terms.

<b>9. ADJOURNMENT</b>
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Motion by **Director Heneveld**, seconded by **Director Townsend**, and carried unanimously to adjourn the meeting at 8:13 P.M. The next scheduled meeting is a regular meeting on March 6, 2012 at 6:30 P.M.

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Shari Walk, Deputy Board Secretary

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Mark Bramfitt, Board President